

MINUTES OF THE REGULAR MEETING OF THE BOARD
OF COMMISSIONERS OF VALLEY VIEW SEWER DISTRICT
March 20, 2018

President West called the meeting to order at 5:30 p.m. In attendance were Commissioners Carter, McCaslin and West, General Manager LaRue, Finance Officer Onih, and District Engineers Kirk Utley with PACE Engineers and John Hendron with RH2 Engineers. Also in attendance, by phone, was District Attorney Chris Pirnke with Inslee, Best, Doezie & Ryder, P.S.

ROLL CALL:

VISITORS:

MINUTES/AGENDA:

The minutes of March 6, 2018 Regular Board Meeting were approved as corrected.

CONSIDERATION OF MATTERS BROUGHT BEFORE THE BOARD:

PROJECT MANAGER REPORT:

The Loop Project: Mr. LaRue reported to the Board the updated Project Cost Analysis for the Loop Project. He then summarized the cost estimate and discussed project expenses that may be considered District improvements instead of Loop Project expenses. The current cost estimate to be financed is approximately \$1.9M at an interest rate of .0026%. The yearly payments to the Department of Ecology will be approximately \$98,181 and will start in 2019. Mr. LaRue discussed the current connection charge scenario for homeowners who chose to connect to sewers. Mr. LaRue commented Staff recommends awarding the Loop Project Bid to Northwest Cascade, Inc. in the amount of \$4,340,337.10. Commissioner Carter requested a definition of the Grants and Loans for the Loop Project. Discussion ensued on the development of future properties to help cover the \$1.9M. Additional discussion included the availability of District financing, the availability of CDBG assistance for low-income residents, and the possible changes in overall project costs once Phase II Construction is known. Mr. Hendron provided the Board with the bid schedule results and commented Northwest Cascade, Inc. was the apparent low-bid contractor. Mr. Hendron then provided specific information on the bid tab for the project, commenting the District is looking to decrease Phase I costs by evaluating bid items and considering alternatives. General discussion ensued on the project costs, the environmental need for public sewers, and the availability of grant funds. After consideration, the Board made a motion, which was seconded and passed, to award Phase I Construction to Northwest Cascade, Inc. for a total bid in the amount of \$4,340,337.10.

The Regular Meeting was recessed at 6:20 p.m. to discuss matters under Executive Session, and reconvened at 6:50 p.m.

FINANCE:

Cash Balances: The Board reviewed the February Cash Balances.

Delinquent Accounts: The Board reviewed 11 accounts, previously approved for foreclosure, that have been paid current. The Board also reviewed eight cycle 5 delinquent accounts. After discussion, the Board made a motion which was seconded and passed to approve sending the eight delinquent accounts to the attorney for foreclosure. Mr. LaRue reported on account 05-715578-00, the home is now listed for \$450,000.00 and that the Staff completed a TV Inspection of the side sewer.

ATTORNEY: NONE.

ENGINEERING:

PACE and RH2 gave the following reports.

PACE

SRF Hilltop & Military Road South (MRS) Ph. II Side Sewers:

Schedule A & B – No change.

Schedule C & D – No Change

8th Ave S Sewer Extension: No change.

Middle School at the Glacier Site: Mr. Utley reported that the plans have been resubmitted. Our additional comments have been addressed and the project is ready for approval.

Maddox DE Sewer Extension: Mr. Utley informed the Board that coordination is on-going with the Developer Extension (DE) Engineer. Currently we are trying to get more survey information to look at sewerage further south on 10th Ave S. and make sure the DE design is coordinated with future sewer extensions.

RH2

Tukwila 42nd Ave S Reconstruction –Wastewater Bypass: Mr. Hendron reported that the connection to 42nd Avenue S in front of the Apostolic Church property should be complete by the end of the day, March 21, 2018.

The Loop Sewer Design (SRF Funded): Mr. Hendron informed the Board that three bids were received and opened on March 9, 2018 and provided a Bid Award Recommendation Letter for Board review. See Project Manager Report for additional reporting.

S. 127th Street Extension (Formerly ULID 49): The Owner of 2828 S 128th St supplied a building layout and a revised design is currently being prepared.

LARC at Burien Onsite: No change.

LARC at Burien Offsite – a.k.a. S. 116th Street Relief Sewer: Mr. Hendron reported that Durnford Construction's subcontractor "Trenchless Construction, Inc." began drilling yesterday. The drill string reached 135 feet in horizontal distance as of the end of the day on Monday, March 19, 2018.

Tukwila Oxbow Development: Bridge Development Partners and Craft Architects submitted a fixture count for the proposed warehouses. RH2 is currently evaluating the hydraulic loads in the Oxbow area and downstream collection system in addition to the condition of the existing Boeing Pump Station and force-main.

MANAGER REPORT:

KC Franchise Ordinance Update: Mr. LaRue commented that Staff has received a few calls regarding the recent Franchise Ordinance Mailer that was sent to residents of the District and additional comments have been provided by walk-in customers. Mr. LaRue added he intends to file a Franchise Application with King County by March 23, 2018. The application will include additional language that reserves litigation rights.

Sanitary Sewer Overflow: Mr. LaRue informed the Board that a sanitary sewer overflow (SSO) occurred and a property near S 118th St & 20th Ave S had approximately 2 ½ feet of sewage back up into the basement of the home. Mr. LaRue provided a GIS image of the area, a photo of the impacted bathroom, and a photo of bricks that were removed from the 8" sewer line downstream of the intersection of S 116th St & Des Moines Memorial Drive. Discussion ensued on how the bricks entered the sewer main while a contractor was raising a manhole sewer casting to grade as part of a Water Main Replacement Project for Water District 20. Mr. LaRue commented that it is very likely the bricks entered the sewer system when a contractor was raising the MH to grade. Additional discussion ensued on the insurance claim that has been initiated by the homeowner and the District, and the likelihood that the contractor and their insurance company will be responsible for the claim.

FEMA Sub-grant Application: Mr. LaRue informed the Board that FEMA Staff has provided a Sub-grant Application that needs to be completed to secure grant funding for the 43rd PI Slide Project and the 116th St Bridge Sewer Relocation Project. Mr. LaRue commented the total amount at this time is \$263,700.07. The Board made a motion, which was seconded and passed, to approve Staff to sign the FEMA documentation to secure available grant funding for the 43rd PI Slide Project and the 116th St Bridge Sewer Relocation Project.

Incode, WASWD, and Wellness Conferences Per Diem: Mr. LaRue presented to the

Board for approval of the Per Diems for the Incode Conference, WAWSD Spring Conference, and the AWC Wellness Conference. The Board moved, seconded, and passed to approve Ms. Leonard and Ms. Wilson to attend the Incode Conference in Boston, MA with a Per Diem of \$281.50 per person. The Board moved, seconded, and passed to approve Commissioner Carter to attend the WASWD Spring Conference in Yakima, WA with a Per Diem of \$109.50. The Board moved, seconded, and passed to approve Ms. Gatdula and Mr. Idso to attend the AWC Wellness Conference in Lynnwood, WA with a Per Diem of \$134.00 per person.

CITIZEN'S ADVISORY COMMITTEE (CAC): NONE.

MISCELLANEOUS:

Tent City at the Church By The Side Of The Road (CBSR): Mr. LaRue reported the CBSR will be hosting an 80 person Tent City for three months starting August 8, 2018. The CBSR is currently looking into shower drainage locations and what facilities the water may discharge to. Staff will continue to work with the CBSR to help facilitate requested needs.

King County Capacity Charge Program: Commissioner Carter reported that the King County Wastewater Treatment Division will be hosting a series of roundtable discussions to evaluate Capacity Charge affordability and the potential for low-income customer assistance. Commissioner Carter requested Mr. LaRue to participate in the discussion if possible. Mr. LaRue commented he will plan on attending the discussions and he will contact WTD Staff to learn future meeting dates.

RESOLUTIONS:

CONTRACTS:

VOUCHERS:

The Board approved Maintenance Fund Vouchers #35193 to #35259 and online payments in the amount of \$943,724.54.

EXECUTIVE SESSION:

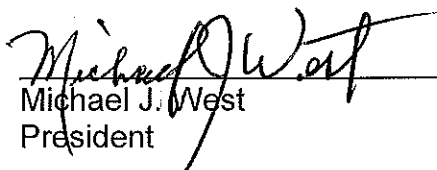
As per RCW 42.30.110 1(i) the Regular Board Meeting will be recessed from 6:20 p.m. for 30 minutes until 6:50 p.m., to discuss matters with legal counsel that pertain to potential litigation. The Executive Session adjourned at 6:50 p.m.

The Regular Board Meeting reconvened at 6:50 p.m.


After the Regular Board Meeting reconvened, the Board discussed Foreclosure Account 06-700133-00. The Board considered the property owner's request to reduce attorney

fees that have been charged to the account. The Board deemed the District charges that have been paid to Inslee, Best, Doezie & Ryder, P.S. for legal services are charges that should remain on the account. The Board directed Staff and Mr. Pirnke with Inslee, Best, Doezie & Ryder, PS to continue its efforts to collect the entire delinquent balance and to proceed with foreclosure if necessary.

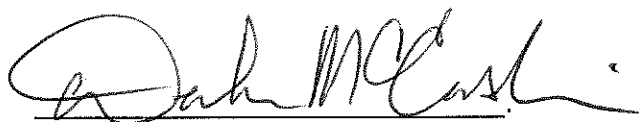
The Regular Board Meeting adjourned at 8:00 p.m.



Michael J. West
President



Pam Carter
Vice-President



Deborah McCaslin
Secretary