

MINUTES OF THE REGULAR MEETING OF THE BOARD
OF COMMISSIONERS OF VALLEY VIEW SEWER DISTRICT
October 18, 2016

President McCaslin called the meeting to order at 5:30 p.m. In attendance were Commissioners McCaslin and West, Manager Dick, Finance Officer Onih, and District Engineers Kirk Utley with PACE Engineers and John Hendron with RH2 Engineers. Also in attendance was John Thompson, District Resident.

ROLL CALL:

The Board made a motion, which was seconded and approved, to excuse Commissioner Carter from attending the October 18, 2016 Regular Board Meeting.

VISITORS:

MINUTES/AGENDA:

The minutes of October 4, 2016 Regular Board Meeting were approved as written.

CONSIDERATION OF MATTERS BROUGHT BEFORE THE BOARD:

FINANCE:

Cash Balances: The Board reviewed the September Cash Balances.

Delinquent Accounts: The Board reviewed 8 accounts, which were previously approved for foreclosure and have been paid current.

WFOA Report: Ms. Onih, District's Finance Officer, reported on the Washington Finance Officers Association (WFOA) Conference she and Ms. Leonard, District's Customer Service Supervisor, had recently attended. Ms. Onih mentioned learning about how to correctly account for Federal Grants and Loans, GASB 68 and how deferred inflows and outflows should be tracked and reported on Financial Statements, and effective Risk Management and publications from the U.S. Accountability Office as a good source for information on monitoring risk.

ATTORNEY:

Mr. Dick explained to the Board why it might be necessary to start condemnation action against a particular property in the Hilltop Project Area to acquire an easement. The property address is 12434 24th Ave S.

ENGINEERING:

RH2 and PACE gave the following reports.

RH2

Tukwila 42nd Ave S Reconstruction –Wastewater Bypass: Mr. Hendron reported that the City of Tukwila is redesigning storm detention for the project. All detention will be moved to vaults and large-diameter pipelines in 42nd Ave S. RH2 is not sure what affect this will have on the District's sewer design. The City is still planning for 2017 construction.

Boulevard Landing (Callidus Development): No change.

The Loop Sewer Design (SRF Funded): Mr. Hendron informed the Board that easement preparation and negotiation is proceeding. Staheli Trenchless Consulting is performing their evaluation of the directional drilling on WSDOT property.

S 136th St Easement Extension: The plan and profile have been provided for District review and final comments. A Small Works Roster Contract is being prepared.

ULID 49: Mr. Hendron reported that the petition booklet and graphic have been updated along with the cost estimate and allocation to ULID participants. All are being reviewed by District Staff.

Pump Station No. 3 Evaluation for POS Warehouses: RH2 has evaluated the existing capacity of Pump Station No. 3 for the ability to receive wastewater flow from four proposed warehouses on Port of Seattle property in the vicinity of S 152nd St and 24th Ave S. The existing station appears to have adequate capacity; however, additional field verification of pump flow-rate is being performed.

PACE

Tukwila Village:

Phase 1: No change.

Phase 2: No change.

SRF Hilltop & Military Road South:

Hilltop: No change.

Military Rd. S.: Mr. Utley reported that current plans are to bid the Project as both HDD and as open cut. The CAD and easement work is continuing.

S 136th St Sewer Extension: Mr. Utley reported CAD work for the preliminary design is complete. Currently the District is waiting for input from a resident regarding trees and an easement.

8th Ave S Sewer Extension: Mr. Utley included the back up to the cost estimate for the

Commissioners review. The District will continue efforts to contact the owner of 10811 8th Ave S to determine interest in sewers.

MANAGER REPORT:

HVAC System: Manager Dick advised the Board that after extensive evaluation the District's HVAC system maintenance contractor, MacDonald Miller, has determined that one of the heating and cooling units needs to be replaced with a larger unit. MacDonald Miller will get a proposal to the District to complete this work.

2017 Rates Resolution 2016-3 Revised: The Board was advised that the recently approved 2017 Rate Resolution 2016-2 had to be amended because Southwest Suburban Sewer District had decided to reduce their proposed rate increase. After discussion a motion was made to approve the new 2017 Rate Resolution 2016-3. The motion was seconded and passed.

ULID 49: Discussed under Engineer's Report.

Quail Park Connection Point: Mr. Dick informed the Board about the status of efforts to acquire an existing private 8" sewer main which currently serves three private medical buildings located south of the Cascade Behavioral Hospital on Military Road South. The District would like to acquire this line for the Military Road South SRF Project Area.

CITIZEN'S ADVISORY COMMITTEE (CAC):

Mr. Dick stated that the CAC Meeting will be rescheduled.

MISCELLANEOUS:

MWPAAC: The Board reviewed Commissioner Carter's written MWPAAC Subcommittee Meeting Report.

RESOLUTIONS: See Manager's Report for Resolution 2016-3.

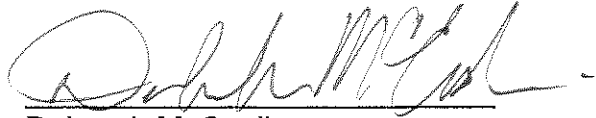
CONTRACTS:

VOUCHERS:

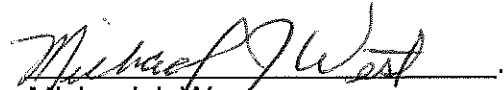
The Board approved Maintenance Fund Vouchers #33831 to #33862 and online payments in the amount of \$766,273.42.

EXECUTIVE SESSION: NONE.

The Regular Meeting adjourned at 6:13 p.m.



Deborah McCaslin
President


Michael J. West
Vice-President

Pam Carter
Secretary