

MINUTES OF THE REGULAR MEETING OF THE BOARD
OF COMMISSIONERS OF VALLEY VIEW SEWER DISTRICT
March 15, 2016

President McCaslin called the meeting to order at 5:30 p.m. In attendance were Commissioners Carter, McCaslin, and West, Assistant Manager LaRue, Customer Service Supervisor Leonard, and District Engineers Kirk Utley with PACE Engineers and John Hendron with RH2 Engineers.

ROLL CALL:

VISITORS:

CONSIDERATION OF MATTERS BROUGHT BEFORE THE BOARD: NONE.

MINUTES/AGENDA:

The minutes of March 1, 2016 Regular Board Meeting were approved as corrected.

FINANCE:

Cash Balances: The Board reviewed the January 2016 Cash Balances.

Delinquent Accounts: The Board reviewed 14 accounts numbered 05-048504-01, 05-727466-03, 06-701339-00, 05-727458-02, 06-306005-02, 04-176503-03, 04-176453-02, 06-750583-00, 05-718739-02, 06-711239-00, 06-128058-02, 05-721154-01, 05-088203-02, and 05-715693-03, which were previously approved for foreclosure and have been paid current. Mr. LaRue discussed with the Board the Liens and Lien Release Process that staff has established to assist in collection efforts for delinquent accounts. Ms. Leonard added that working with customers and setting up payment arrangements further assists in bringing accounts current.

Foreclosure Accounts: Mr. LaRue reported that accounts 05-713573-00, 05-713870-00, and 05-713599-00 were paid in full prior to the scheduled Sherriff's sale.

Surcharge Customers: Mr. LaRue presented to the Board the 2015 AKART Charges and further explained the breakdown of the total gallons received, the total billing amount, the base charge, the excess charge forwarded to Metro, and the excess charge and Stormwater Surcharge that the District receives. Mr. LaRue summarized the reporting and billing practice, and explained that penalties have been added to the account. Discussion ensued on the AKART reporting and billing practice. Mr. LaRue then reviewed with the Board a map of the King County Industrial Waste Drainage Area for the AKART basin. Mr. LaRue explained that the Industrial Waste Drainage Area collects flows from the main concourses as well as the areas where the airplane deicing takes place. Discussion ensued on the historical flows and the weather events that increase the likelihood of receiving flows through the AKART system.

ATTORNEY: NONE.

ENGINEERING:

RH2 and PACE gave the following reports.

RH2

Boulevard Landing DE – Callidus Development: Mr. Hendron reported that conversations with the Developer have included whether the road in the DE will be a private or public street. No other information to report.

Tukwila 42nd Ave S Reconstruction –Wastewater Bypass: Mr. Hendron reported that the advertisement for bid has once again been delayed. He then stated that it is possible that construction on 42nd Ave S may begin this year, but added that the crossing of Gilliam Creek will likely be delayed until July/August of 2017.

Boulevard Heights DE, Callidus Development: Mr. Hendron reported that the jobsite has been shut down for the last two weeks due to inclement weather.

PACE

Tukwila Village:

Phase 1: No change.

SRF Hilltop & Military Road South: Mr. Utley reported that a kickoff meeting was held on March 9, 2016 to discuss the survey schedule for The Loop and Hilltop/West of Military Rd S Projects. Mr. LaRue added that preliminary survey work will begin in the critical work areas in The Loop Project during the next couple weeks, and then move to the critical areas in the Hilltop/West of Military Rd S Project.

SEG 56th, LLC (Bartell's) DE: Mr. Utley reported that the bill of sale has been submitted, a revised easement is needed, and the project as-builts are partially complete.

MANAGER REPORT:

SRF Projects: Mr. LaRue reviewed with the Board, the Survey and Design Letter that will be mailed to SRF project area residents by the end of the week. The letter states that the District will be starting the survey and design for the SRF projects and informs the residents in the project areas that they will be seeing survey crews in the coming weeks. The letter also informs residents that they will be contacted to locate their existing plumbing outlet location so the District can design the stub in a suitable location for connection to the public sewer system. The letter addresses The Loop Area Annexation as well, and summarizes the “petition” method of annexation. Mr. Hendron

Board with an Annexation Booklet for review. The Commissioners requested the Annexation Petition in an electronic format for further review. Discussion ensued on the petition process, and Mr. LaRue mentioned that collected signatures are considered "stale" after 6 months. There was also discussion on the benefits for annexation. Mr. LaRue mentioned that Manager Dick has prepared some FAQs on the annexation process, which will be included with the letter to The Loop residents.

National Night Out – Church by the Side of the Road (CBSR): Mr. LaRue informed the Board that the CBSR will be hosting a National Night Out Event on August 2nd this year. The District has again been invited to attend. There was discussion of the merits of participation in the National Night Out event compared to participation in the City of Tukwila's Touch-A-Truck event which will be held in July at Westfield Southcenter. The Board approved having the District attend the National Night Out Event hosted by the CBSR on August 2, 2016.

WASWD Spring Conference – April 14th & 15th: Mr. LaRue informed the Board that registration is open for the WASWD Spring Conference, with an early registration deadline of March 18, 2016. Commissioners Carter and West will attend the WASWD Spring Conference in Yakima, Washington.

CITIZEN'S ADVISORY COMMITTEE (CAC): NONE.

MISCELLANEOUS:

MWPAAC: Commissioner Carter reported on the March 3, 2016 MWPAAC Meeting. Topics of discussion included the I/I Program, Resiliency & Recovery Project, Rate Development Process, and the Concepts for Rate Recommendation Letter. The upcoming MWPAAC General Meeting will be held on March 23, 2016, and the Subcommittee Meetings will be held on April 7, 2016.

State Budget: Commissioner Carter stated the most recent supplemental budget proposal by the State Senate includes one year of funding for MRSC.

RESOLUTIONS: NONE

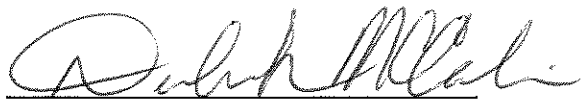
CONTRACTS: NONE.

VOUCHERS:


The Board approved Maintenance Fund Vouchers #33306 to #33348 and online payments in the amount of \$700,165.75.

EXECUTIVE SESSION: NONE.

The Regular Meeting adjourned at 6:44 p.m.



Deborah McCaslin
President


Michael J. West
Vice-President

Pam Carter
Secretary