

VALLEY VIEW SEWER DISTRICT
KING COUNTY, WASHINGTON

RESOLUTION NO. 2025-6

A resolution of the Board of Commissioners of Valley View Sewer District, King County, Washington, amending its policy authorizing removal of certain sewer service accounts from service charge activity during extended non-occupancy of residence, eliminating provisions relating to the loss of General Facility Charge credits, and repealing Resolution No. 2013-18.

WHEREAS, the Board of Commissioners of Valley View Sewer District, King County, Washington ("District"), recognizes that there are occasions during which properties served by the District's sanitary sewerage system are unoccupied for extended periods of time;

WHEREAS, the Board of Commissioners further recognizes that under these conditions the absence from the residence can result in non-use of the sanitary sewerage system provided by the District and it would be reasonable for the District to remove those accounts from billing for a time subject to the owner meeting conditions specified by the District; and

WHEREAS, the Board of Commissioners declares that each decision to temporarily suspend an account from billing shall be determined on its own merits and on the specific facts affecting it.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Valley View Sewer District, King County, Washington, that the following policy permitting a temporary "Request for Removal of Service from Billing" of individual sewer service accounts is amended and adopted:

Section 1. Requests for Removal from Billing. Valley View Sewer District ("District") may temporarily remove a sewer service account (residence) from billing after a waiting period of no less than four (4) consecutive calendar months upon the written "Request for Removal of Service from Billing" by the property owner or the property owner's duly authorized agent ("Applicant"). This requirement will be waived for victims of house fires. It will be the Applicant's responsibility to have the Request for Removal of Service from Billing form appropriately filled out and signed by the water utility that provide water service to the property before the District will process the request.

Section 2. Administrative Fee. The Applicant's Request for Removal of Service from Billing form shall be filed with the District and shall be subject to a "reconnect" administrative fee of \$55.00 to be paid at the time the Request for Removal of Service from Billing form is submitted to the District. The service account must be current or be brought current before the Request for Removal of Service from Billing is processed by the District.

Section 3. Proof of Vacancy. No Request for Removal of Service from Billing shall be approved by the District unless the residence for which the application is made was "vacant," (i.e., meaning the house was unoccupied by any person during the entire period for which the property is to be out of billing). It shall be the obligation of the Applicant to demonstrate to the District's

satisfaction that the residence was unoccupied for the entire length of time that the property is to be out of billing.

Section 4. Certificate from Water Utility. Before approval of the Request for Removal of Service from Billing, the Applicant shall also present to the District a certificate from the applicable water utility (city, water district or water/sewer district) from which the property receives its water supply. The certificate from the water utility shall certify that the water service meter to the residential plumbing system of the residence had been turned off and locked from the "Removal from Water Service Date" to the "Restored to Water Service Date".

Section 5. Required Documentation. It shall be the obligation of the Applicant to provide the District with all documents and proof reasonably required by the District in accordance with this Resolution or pursuant to any District policy adopted to implement this Resolution which is in effect at the time the District is given notice of the Reactivation of Water Service Certificate before the Request for Removal of Service from Billing is approved.

Section 6. Billing Periods and Limitations. Periods of Requests for Removal of Service from Billing by the District shall be on a calendar month basis only. The District will not pro-rate any partial month for a Request for Removal of Service from Billing. The four (4) month waiting period will be waived for victims of house fires. The District will only credit back a maximum of six (6) months of charges from notification of when a water meter has been locked. For example, a property owner requests a Request for Removal of Service from Billing and the water meter had been locked for the past two (2) years. The District will only credit back six (6) months of charges from date of the request.

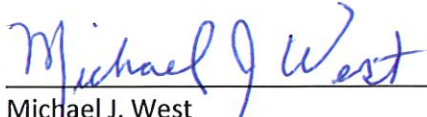
Section 7. Issuance of Back Charges. If any Applicant shall violate the terms and conditions of this Resolution the District shall have the power and right to back bill the property owner and the property for the charges that would have been billed had the Request for Removal of Service from Billing not been granted.

Section 8. Collection of Back Charges. All back charges billed pursuant to this Resolution shall be subject to collection by the District in the same manner as any other District charges are enforced, including the assessment of penalties, costs of title search, legal costs and attorneys' fees.

Section 9. Additional General Facility Charges. Prior to the adoption of this Resolution, the District required the collection of General Facility Charges (GFC) upon the reconnection or reactivation of a utility service that had been removed from utility billing for a period of five (5) years or more. As of the effective date of this Resolution, the five-year eligibility period for GFC credit has been eliminated. Any GFC previously paid for a property shall remain with the property and the property owner will be entitled to a credit indefinitely. The GFC credit is not transferable between different parcels. However, if a parcel is subdivided, the GFC credit associated with the original property may be applied to the newly created parcel(s). Development or uses of the property which increase the demand on the District's sewer system shall be required to pay additional GFCs pursuant to District policy.

Section 10. Repealer. All District resolutions, policies and procedures, including Resolution No. 2013-18, are hereby modified, amended and superseded to be in accordance with this Resolution.

ADOPTED by the Board of Commissioners of Valley View Sewer District, King County, Washington, at a regular open public meeting thereof held the 16th day of December, 2025.



Michael J. West
President



Juan Montelongo Jr.
Vice-President



Deborah McCaslin
Secretary