



Employment Application

We consider applicants for all positions without regard for race, color, religion, sex, national origin, age, marital or veteran status, disability, or any other legally protected status.

Position Applied for _____ Date of Application _____

How did you learn about us?

- Newspaper Walk-In School/College
 Relative/Friend Internet Other _____

Last Name *First Name* *Middle Name*

Address *Street* *City* *State* *Zip Code*

Phone Number *Email Address*

Are you over 18 years of age? Yes No

Have you ever filed an application with us before? Yes No

If you have, on what date? _____

Have you ever been employed with us before? Yes No

If you have, on what date? _____

Are you currently employed? Yes No

May we contact your present employer? Yes No

Are you legally eligible for employment in the USA? Yes No

Proof of citizenship or immigration status will be required upon employment.

On what date would you be available to work? _____

Are you available to work: Full Time Part Time Temporary

Are you currently on "lay-off" status and subject to recall? Yes No

Do you have a valid driver's license? Yes No

Education and Certification

Elementary School

Years Completed

High School

Years Completed

Diploma Earned

Yes No

College/University

Years Completed

Diploma or Degree Earned

Courses Studied

Graduate/Professional

Years Completed

Diploma or Degree Earned

Courses Studied

Special Skills, Trade or Professional Qualifications

Summarize special job related skills and qualifications acquired from employment or other experience, along with any professional, business or civic offices held.

List hobbies, sports and other outside interests.

Employment Experience

Start with your present or last job. Include any Military service and volunteer activities.

Employer: _____

Address _____ Street _____ City _____ State _____ Zip Code _____

Phone Number _____ Job Title _____

Supervisor's Name _____ Phone Number _____

Reason For Leaving _____

Dates Employed From: _____ Until: _____

Work Performed _____

Employer: _____

Address _____ Street _____ City _____ State _____ Zip Code _____

Phone Number _____ Job Title _____

Supervisor's Name _____ Phone Number _____

Reason For Leaving _____

Dates Employed From: _____ Until: _____

Work Performed _____

Employer: _____

Address _____ Street _____ City _____ State _____ Zip Code _____

Phone Number _____ Job Title _____

Supervisor's Name _____ Phone Number _____

Reason For Leaving _____

Dates Employed From: _____ Until: _____

Work Performed _____

PLEASE READ CAREFULLY

I have completed all the applicable questions and declare all the information to be true and correct. I authorize the District to investigate my past employment, education and back ground. I hereby release all parties from any liability for any damage whatsoever resulting from giving such information.

It is understood and agreed that any misrepresentation or omission by e on this application or in interview(s) will result in cancellation of this application and shall be sufficient cause for separation from Valley View Sewer District if employed.

If I accept a position with the District, I agree to comply with all of the policies and procedures of Valley View Sewer District property issued to me.

I understand that if hired, the length of my employment is not guaranteed. Recognizing that I will be free to terminate my employment at any time, with or without cause, I acknowledge that Valley View Sewer District will be free to terminate my employment at any time, with or without cause, and this statement cannot be altered, either orally or in writing, by anyone.

Applicant's Signature

Date