MINUTES OF THE REGULAR MEETING OF THE BOARD
OF COMMISSIONERS OF VALLEY VIEW SEWER DISTRICT
September 1, 2026

President McCaslin called the Meeting to order at 5:30 PM. In attendance were Commissioners McCaslin, and West, General Manager LaRue, Finance Officer Hayes, Finance Officer Onih, Operations Manager Bunn, District Engineers John Hendron with RH2 Engineers, and Kirk Utley and Pam Cobley with PACE Engineers.

ROLL CALL: The Board made a motion, seconded and passed, excusing Commissioner Montelongo Jr. from the Meeting.

VISITORS:

MINUTES/AGENDA: The Board approved the August 18, 2026, Board Meeting Minutes as written.

CONSIDERATION OF MATTERS BROUGHT BEFORE THE BOARD:

FINANCE:
Accounting Report 2023-2024: Ms. Onih informed the Board that the State Auditor is nearing completion of their review of the 2023 and 2024 Financial Statements, and that the accountants have commenced their review of the 2025 financial records.

Delinquent Accounts: Mr. LaRue reported that 11 delinquent utility accounts were recently paid in full, and that 197 accounts have established payment arrangements.

ATTORNEY:

ENGINEERING:

PACE and RH2 provided the following reports.

PACE
8th Ave S Sewer Extension: No change.

S. 116th St Sewer Extension (aka 8th Ave S. 116th – 118th St Extension): No Change.

5th Ave S (aka North BLVD Park): Mr. Utley reported that PACE is working on the Conformed Plan Set and Conformed Specifications for the Project, and that PACE is coordinating the Pre-Construction Meeting with Rodarte Construction and District Staff.

North BLVD Park Extension (Occidental & 6th Ave S): Mr. Utley reported that PACE is working on the sewer alignment and profile, and PACE will soon provide the preliminary design to Staff for review.

RH2

Boulevard Park Sewer Extension – Local Community Project & DOE Grant: Mr. Hendron reported that efforts are being made to obtain the City of Burien Right-of-Way Permit for work on 14th Ave S. Discussion ensued regarding obtaining the permit so work can proceed on 14th Ave S, and potentially 12th Ave S. Mr. Hendron added that HCON Construction is planning to begin work in early October.

McMicken Heights Pump Station Upgrade (PWB and FEMA): Mr. Hendron reported that a Design Meeting is scheduled for September 2, 2026, to discuss the station layout and retaining wall construction.

Generator Replacements (PWB): Mr. Hendron reported that the District has reviewed the purchase specifications, and a meeting will be scheduled to review the proposed changes.

East Marginal Way Pump Station Consolidation Study: Mr. Hendron reported that the Predesign Report has been submitted to the District for review and that once Staff approves it, a copy will be submitted to the Department of Ecology (DOE), and then the closeout process for the existing Design Loan will begin. Mr. Hendron commented that the Report will be an attachment in the District's current DOE grant funding application that requests additional funding for design and construction.

Cured-In-Place-Pipe (CIPP): Mr. Hendron reported that the design is continuing to advance. Mr. LaRue presented two sections of concrete sewer pipe that were recently removed from service, commenting that each 8" pipe segment was approximately 60-65 years old. Discussion ensued regarding the pipe condition. Additional discussion ensued regarding the District's plan to rehabilitate its aging infrastructure, and that if the asset condition is good, it may be possible to either postpone when CIPP work begins or extend the rehabilitation plan by an additional 10 to 20 years. Discussion ensued regarding affordable sewer rates and the responsible replacement of aging infrastructure. Mr. LaRue commented that Staff will continue to evaluate asset conditions and make rehabilitation decisions based on pipe conditions, and that Staff will reevaluate the plan to commence yearly CIPP rehabilitation projects.

MANAGER REPORT:

WASWD Retrospective (Retro) Rating Program Refund: Mr. LaRue provided the Board with the Retro Program Refund Announcement. The Board discussed the refund amounts for 2022-2023 and 2024-2025 and the assessment amount for 2023-2024.

Cured-in-Place Pipeline Rehabilitation Update: See RH2 Report.

CITIZEN'S ADVISORY COMMITTEE (CAC):

MISCELLANEOUS:

RESOLUTIONS:

CONTRACTS:

VOUCHERS:

The Board approved Maintenance Fund Vouchers #42506 to #42547 and online payments in the amount of $173,039.44. Also, Construction Fund Voucher #2533 was approved in the amount of $36,928.24. The August 31, 2026, Certificate Payroll for $112,493.60 was not provided for signing and will be signed at a future Meeting.

EXECUTIVE SESSION:

The Regular Board Meeting adjourned at 6:17 PM.

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Deborah McCaslin
President

Juan Montelongo Jr.
Secretary

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Michael J. West
Vice-President